

Spectrum Roller Skating Club (Academy)

Data Protection Policy

Introduction

Spectrum Roller Skating Club (Academy) respects your privacy and is committed to protecting your personal data. This policy will inform you as to how we look after your personal data and tell you about your privacy rights and how the law protects you.

This policy aims to give you information on how we collect and process your personal data, including any data you may provide online, by telephone or when you attend our sessions. This policy applies to all those attending our sessions. It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes.

The data we collect about you:

Personal data means any information about an individual from which that person can be identified. It does not include data where the identity has been removed.

We may collect, use, store and transfer different kinds of personal data about you which we have grouped together:

Identity Data – First name, last name, GBSA membership number, date of birth, gender, nationality, ethnic origin, test information, photo/video data. We also, where appropriate may collect details of medical, learning or behaviour need where it may be of benefit to you to notify us of any health condition or disability so we are aware of conditions and how they affect the individual. This will allow us to take reasonable steps to accommodate specific needs or requirements. We will only process this type of data where we have your consent.

Contact Details – home address, email address and telephone numbers.

Direct interactions

Your data may be collected when you make an enquiry. You may supply us with identity, contact and financial details by filling in forms or corresponding with us by post, phone, email or otherwise. This includes personal data when you join one of our sessions.

We will only use personal data when the law allows us to. Purpose for which we will use your data includes:

To join a session,

To manage payments,

To manage and process sessions, competitions, tests and grades

To communicate information

Disclosures of your personal data

Where appropriate we may share your personal details with third parties including GBSA or other clubs organising events. This includes competitions, training days etc.

Data Security

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal data. Only relevant club data administrators will process your personal data with our instructions and they are subject to a duty of confidentiality.

Data Retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting or reporting requirements.

In some circumstances you can also ask us to delete your data or we may anonymise your data (so that it can no longer be associated with you) for research or statistical purposes in which case we may use this information indefinitely without further notice to you.

Under certain circumstances, you have the rights under data protection laws in relation to your personal data, you have the right to:

Request correction of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you corrected, though we may need to verify the accuracy of the new data you provide to us.

Request erasure of personal data. This enables you to ask us to delete or remove personal data where there is no good reason for us to continue to process it. However, we may not always be able to comply with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request.

Withdraw consent at any time where we are relying on consent to process your personal data. However, this will not affect the lawfulness of any processing carried out before you withdraw consent. If you withdraw your consent, we may not be able to provide certain products or services to you. We will advise you if this is the case at the time you withdraw your consent.

We reserve the right to update this privacy notice at any time and will provide you with a new privacy notice when we make any substantial updates. We may also notify you in other ways from time to time about the processing of your personal information.